**General Considerations:**

1. All Projects Logframes (LF) must include Standard Indicators (SIs) – for details on SIs click this link [CBM Standard Indicators](https://cbm365.sharepoint.com/sites/INDIC) .
2. The minimum is to include those marked with an asterisk \* as Mandatory (for [full list click here](https://cbm365.sharepoint.com/sites/ProMis-Live/GuidanceLibrary/02%20Projects%20and%20Programmes/20%20Implementation%20and%20Monitoring/SI%20Code%20Mapping%20for%20ProMIS.xlsx)).
3. Only approved and published LF allow to create an Indicator Tracker for reporting data actuals.
4. Only if SIs are in the LF, users will get a Tracker to report on these SIs.
5. For non-LCDF projects it is sufficient to only use CBM Standard Indicators; no custom indicators are required.
6. For LCDF projects, donor specific indicators are to be used. If possible, they need to be associated sufficiently and correctly to a CBM SI. Otherwise, SIs must be added as needed.
7. Associated Indicators are only another formulation of the custom indicator, and they must measure the exact same thing, e.g. persons, participants, devices, or surgeries.

**Examples:**

|  |  |
| --- | --- |
| **Custom Indicator** | **Associated Indicator** |
| 600 persons (including 50% persons with disabilities, 50% female, 50% refugees) attended accessible inclusive vocational training (e.g. in food production & preparation, home delivery, etc) until the end of the project | \*IND4001 Number of participants completing long-term vocational / professional training (≥ 3 months) |
| 48 awareness raising activities conducted in the target communities for at least 480 persons until the end of the project (1 training per month) | IND0005 Number of campaigns in the community to create awareness about disability rights, prevention and services |
| X number of parents/participants/community members received awareness training | Do not associate IND0005 !  Parents/participants/community members are not the same as campaigns. |
| Number of Ophthalmologists trained in VR | \*IND1021 Number of participants that completed trainings in eye-care per reporting period |

**Detailed Logframe Checks:**

1. Use the Standard Indicator list, click this link [Standard IND list incl codes 2024.xlsx (sharepoint.com)](https://cbm365.sharepoint.com/:x:/r/sites/INDIC/_layouts/15/Doc.aspx?sourcedoc=%7B7319F64B-DD04-4F2D-97C5-242A36512ABA%7D&file=Standard%20IND%20list%20incl%20codes%202024.xlsx&action=default&mobileredirect=true) , for selecting and confirming inclusion of required Standard Indicators in the LF. Using a print-out list during project and logframe development is recommended.
2. All Indicators marked with an asterisk \* are Mandatory (“must-have”) and must be chosen if they fit to the project results.
3. Some indicators are the sum of two or more underlying indicators and are therefore not displayed. The sum is calculated in the background for reporting.
4. **Note: The selected SIs must make sense in line with expected project results and partners need to be able to collect the data and report on them.**
5. Use the Indicator Tracker from ProMIS for reporting actuals of the respective current reporting period. A guide on how to download and convert the tracker is available under the following link: [Guide to downloading and formatting the Indicator Tracker.docx](https://cbm365.sharepoint.com/:w:/r/sites/ProMis-Live/GuidanceLibrary/02%20Projects%20and%20Programmes/20%20Implementation%20and%20Monitoring/Guide%20to%20downloading%20and%20formatting%20the%20Indicator%20Tracker.docx?d=w077a68d1b6c94890957f6b7ba0d15b00&csf=1&web=1&e=25V3un)
6. Confirm inclusion of baseline values as much as available.
7. **Target values** for each of the project years **MUST be included**. They provide the basis for efficient project management, appropriate use of resources and for the CBM **Forward Reporting**.

**Finalisation – Approval and Publication of Logframe**

1. An additional review of the LF can be requested from a specific person.
2. The final LF must be published via the “Publish Version” button.
3. The final approval of the LF must be assigned to the Country Director.